

Send to:  
[postmottak@caa.no](mailto:postmottak@caa.no) (pdf format only) or  
**Luftfartstilsynet**  
**Postboks 243**  
**8001 BODØ**

Report form for Assessment of Competence according to  
 Part FCL Subpart J, FCL.935, FCL.920 and AMC 1 FCL.920.

## Assessment of Competence SFI /TRI

1. Test and licence endorsement (To be completed by the examiner)		
<b>Type of AoC</b> <input type="checkbox"/> First issue  <input type="checkbox"/> Renewal *  <input type="checkbox"/> Revalidation *  <input type="checkbox"/> Extension (new type)  <input type="checkbox"/> Extension (LIFUS and / or Landing Training**)	<b>Aeroplane</b> <input type="checkbox"/> TRI restricted (FSS only)  TRI: <input type="checkbox"/> MPA <input type="checkbox"/> SPA <input type="checkbox"/> SPA MPO  SFI: <input type="checkbox"/> MPA <input type="checkbox"/> SPA <input type="checkbox"/> SPA MPO	<b>Helicopter</b> <input type="checkbox"/> TRI restricted (FSS only)  <input type="checkbox"/> Aircraft training  TRI: <input type="checkbox"/> MPH <input type="checkbox"/> SPH ME <input type="checkbox"/> SPH SE  SFI: <input type="checkbox"/> MPH <input type="checkbox"/> SPH ME <input type="checkbox"/> SPH SE
* Please note: For Renewal or Revalidation, form NF-1046E-3 (aeroplane) or NF-1046E-4 (Helicopter) must be attached.		
** Please note: For extension of privileges on aeroplanes to include LIFUS and /or Landing Training, use form NF-1147 E.		
Licence endorsement (type):	Total flight time on aircraft category:	Date of assessment:

2. Personal details of applicant (To be completed by applicant)		
Licence number	Date of birth	State of issue
Last name	First name(s)	
Address	City and zipcode	
Phone	E-mail	
Date and signature of the applicant		

The application is subject to a charge in accordance with BSL A 1-2 "Forskrift om gebyr til Luftfartstilsynet (Gebyrforskriften)". <input type="checkbox"/> Invoice payment by applicant <input type="checkbox"/> Invoice payment by company Company name: ..... (Norwegian registered only. With reference to AIC-N 05/10.)
--

3. Training completed and application approved (To be completed by Head of Training)	
Name of ATO	Date
<input type="checkbox"/> Training completed and application approved, documentation attached.	Course time in aeroplane or helicopter
	TRI course completed <input type="checkbox"/> Part 1 <input type="checkbox"/> Part 2 <input type="checkbox"/> Part 3
Signature Head of Training	Name in capital letters

4. Result of the AoC (To be completed by examiner)			
<b>Final result</b>		<input type="checkbox"/> <b>Passed</b>	<input type="checkbox"/> <b>Failed</b>
Date	Examiner certificate no	Name of examiner in capital letters	Signature of examiner

5. Checklist before AoC (To be completed by examiner)
Approved and completed training course: <input type="checkbox"/> Teaching and learning <input type="checkbox"/> Technical instruction <input type="checkbox"/> Flight instruction  <input type="checkbox"/> Holder of or has held ATPL, CPL, MPL (SFI only) <input type="checkbox"/> MCC credit <input type="checkbox"/> MCCI <input type="checkbox"/> Valid medical certificate class 1 (TRI) <input type="checkbox"/> Valid Language proficiency rating (will be required before licence issue) <input type="checkbox"/> Personal identification card

<b>TRI(A)</b>  <input type="checkbox"/> Valid type rating on relevant type <input type="checkbox"/> TRI MPA: ≥ 30 Route sectors within the 12 month period preceding application whereof not more than 15 in FFS. ≥ 1500 hours on Multi Pilot Aeroplanes. <input type="checkbox"/> TRI SPA: ≥ 30 Route sectors within the 12 month period preceding application whereof not more than 15 in FSTD ≥ 500 hours on aeroplanes of which 30 hours PIC or have or have held FI(A) ME with IR privileges <input type="checkbox"/> For TRI(SPA) with privileges to instruct for single-pilot high performance complex aeroplanes (SPHPCA) in MPO: (1) holds or has held a TRI certificate for multi-pilotaeroplanes, or (2) have at least 500 hours on aeroplanes in multi-pilot operations and have completed an MCCI training course in accordance with point FCL.930.MCCI (must be documented if applicable)	<b>TRI(H)</b>  <input type="checkbox"/> Valid type rating on relevant type <input type="checkbox"/> TRI SPH SE: ≥ 250 hours on helicopter <input type="checkbox"/> TRI SPH ME: ≥ 500 hours on helicopter of which at least 100 hours PIC on MEH <input type="checkbox"/> TRI MPH: ≥ 1000 hours on helicopter including, at least 350 hours MPH or hold a TRI SPH ME and have 100 hours as pilot on that type in multi-pilot operations
--	---

<p><b>SFI(A)</b></p> <p><input type="checkbox"/> Valid PC or skill test on relevant type within the last 12 months</p> <p><input type="checkbox"/> ≥ 3 routesectors as observer in cockpit or ≥ 2 LOFT-based SIM sessions of at least 2 hours each between 2 different aerodromes</p> <p><input type="checkbox"/> SFI MPA: ≥ 1500 hours on Multi Pilot Aeroplanes</p> <p><input type="checkbox"/> SFI SPA: ≥ 500 hours PIC on SP aeroplanes and hold or have held a ME/IR</p> <p><input type="checkbox"/> For SFI(SPA) with privileges to instruct for single-pilot high performance complex aeroplanes (SPHPCA) in MPO:</p> <p>(1) hold or have held a TRI certificate for multi-pilot aeroplanes, or</p> <p>(2) have at least 500 hours on aeroplanes in multi-pilot operations and have completed an MCCI training course in accordance with point FCL.930.MCCI (must be documented if applicable)</p>	<p><b>SFI(H)</b></p> <p><input type="checkbox"/> Valid PC or skill test on relevant type within the last 12 months</p> <p><input type="checkbox"/> At least 1 hour as observer in cockpit or pilot on the applicable type within the last 12 months</p> <p><input type="checkbox"/> SFI MPH: ≥ 1000 hours on helicopter including 350 hours MPH</p> <p><input type="checkbox"/> SFI SPH ME: ≥ 500 hours including 100 hours as PIC on ME SPH</p> <p><input type="checkbox"/> SFI SPH SE: ≥ 250 hours as pilot on helicopter</p>
---	---

<p><b>Extension TRI(A)</b> (Require a valid TRI on different type)</p> <p><input type="checkbox"/> ≥ 15 Route sectors within the 12 month period preceding application whereof not more than 7 in FFS.</p> <p><input type="checkbox"/> Completed the technical training and flight instruction parts of the relevant TRI course</p>	<p><b>Extension TRI(H)</b> (Require a valid TRI on different type)</p> <p><input type="checkbox"/> Completed the technical training part of the relevant TRI course</p> <p><input type="checkbox"/> Conducted ≥ 2 hours of training on the applicable type under the supervision of a qualified TRI(H)</p>
---	--

<p><b>Extension SFI</b> (Require a valid SFI or a TRI on different type)</p> <p><input type="checkbox"/> Completed the simulator part of the relevant type rating course</p> <p><input type="checkbox"/> FCL.910 SFI (c) Conducted ≥ 3 hours of flight instruction on a complete type rating course on the applicable type under the supervision of a qualified TRE or SFE. Use the assessment form under point 6 as documentation</p>	<p><b>All prerequisites checked and confirmed</b></p> <p>.....</p> <p>Examiner signature</p>
--	--

6. Assessment of Competence (To be completed by examiner)			
Competence	Performance	Checked	Remarks
<b>Prepare resources</b>	(a) Ensure adequate facilities	<input type="checkbox"/>	
	(b) Prepare briefing materials	<input type="checkbox"/>	
	(c) Manage available tools	<input type="checkbox"/>	
	(d) Plans training within the training platform, as determined by the ATO	<input type="checkbox"/>	
<b>Create a climate conducive to learning</b>	(a) establishes credentials, role models appropriate behavior	<input type="checkbox"/>	
	(b) clarifies roles	<input type="checkbox"/>	
	(c) states objectives	<input type="checkbox"/>	
	(d) ascertains and support student pilot's (trainees) needs	<input type="checkbox"/>	
<b>Present Knowledge</b>	(a) communicates clearly	<input type="checkbox"/>	
	(b) creates and sustains realism	<input type="checkbox"/>	
	(c) looks for training opportunities	<input type="checkbox"/>	
<b>Integrate TEM or CRM</b>	(a) makes TEM or CRM links with technical training	<input type="checkbox"/>	
	(b) for aeroplanes: makes upset prevention links with technical training	<input type="checkbox"/>	

<b>Manage time to achieve training objectives</b>	Allocates time appropriate to achieving competency objective.	<input type="checkbox"/>	
<b>Facilitate learning</b>	a) encourages trainee participation	<input type="checkbox"/>	
	b) shows motivating, patient, confident and assertive manner	<input type="checkbox"/>	
	c) conducts one-to-one coaching	<input type="checkbox"/>	
	d) Encourages mutual support	<input type="checkbox"/>	
<b>Assesses trainee performance</b>	a) assesses and encourages trainee self-assessment of performance against competency standards	<input type="checkbox"/>	
	b) makes assessment decision and provide clear feedback	<input type="checkbox"/>	
	c) observes CRM behaviour	<input type="checkbox"/>	
<b>Monitor and review progress</b>	a) compares individual outcomes to defined objectives	<input type="checkbox"/>	
	b) identifies individual differences in learning rates	<input type="checkbox"/>	
	c) applies appropriate corrective action	<input type="checkbox"/>	
<b>Evaluate training sessions</b>	a) elicits feedback from trainees	<input type="checkbox"/>	
	b) tracks training session processes against competence criteria	<input type="checkbox"/>	
	c) keeps appropriate records	<input type="checkbox"/>	
<b>Report outcome</b>	Reports accurately using only observed actions and events.	<input type="checkbox"/>	

<b>7. Details of the flight or simulator session (To be completed by the examiner)</b>			
Registration / FSTD QC number	Class- or type of aircraft	Block on	On ground
Departure aerodrome	Destination aerodrome	Block off	Take-off
Name of PIC during test		Total block	Total

<b>8. Overall Comments (Comments regarding tested items, please indicate the item commented)</b>	
Item no	Comment

<input type="checkbox"/> De-briefing / Taken part of comments above	Date	Signature of applicant
---	------	------------------------

<b>9. Additional information</b> (Any additional information regarding the conditions during test, simulators etc.)

<b>10. Verification of compliance in accordance with ARA.GEN.315 and AMC1 ARA.GEN.315(a)</b>	
<input type="checkbox"/> I am not holding any personnel licence, certificate, rating, authorisation or attestation with the same scope and in the same category issued in another Member State.	
<input type="checkbox"/> I have not applied for any personnel licence, certificate, rating, authorisation or attestation with the same scope and in the same category in another Member State.	
<input type="checkbox"/> I have never held any personnel licence, certificate, rating, authorisation or attestation with the same scope and in the same category issued in another Member State which was revoked or suspended in any other Member State.	
<input type="checkbox"/> I hereby declare that all the statements in connection with this application are complete and correct. I understand that any false or misleading statement could disqualify me from being granted a personell licence, certificate, rating, authorisation or attestation.	
Date	Signature of applicant

<b>11. Declaration of national procedure and requirements for non-Norwegian examiners according to FCL.1030(b)(3)(iv)</b>	
I hereby declare that I have reviewed and applied the relevant national procedures and requirements of the applicant's competent authority contained in version _____ of the Examiner Differences Document.	
Date	Signature of examiner

**All attached copies shall be readable and in colour.  
Please note that failure to submit all required documentation  
may result in the return of your application**

**Read our privacy policy here:**

In order to process your application we need information about you for identification to secure that the rating/licence is issued/revalidated/ or renewed to the correct person. Your personal data will be handled in accordance with regulation (EU) 2016/679 – General Data Protection Regulation (GDPR). Article 6 (1)(e), Civil Aviation Act § 5-3 regulation on certifying crewmember and EU-regulation no. 1178/2011 FCL.015 and MED. A.035 specifies the criteria on which your application will be processed.

Your personal data will be stored only as long as required for the purpose in which they were collected. You have the right to access your personal data, and, if necessary, have them corrected. If you believe that your personal data is not handled in accordance with the GDPR, you may appeal to the Norwegian Data Protection Authority. The Civil Aviation Authority – Norway (CAA-N) is responsible for the processing of your application. Contact our data protection officer at [personvernombud@caa.no](mailto:personvernombud@caa.no).

All written inquiries to CAA-N are subject to the Archive Act and the Freedom of Information Act. The public's right to access information does not apply to personal data which is subject to confidentiality.

Read our privacy policy here: <https://lufftartilsynet.no/en/about-us/privacy-policy/>